

## **Minutes of Millennium Green Trust AGM**

**17<sup>th</sup> June 2019 at 7.00pm at the Community Centre, Shaw Hedge Road**

**Present:** Town Councillors Sarah Billett, Simon Collingridge, Heather Lacy (Trustees)  
Gill Lungley (acting Trust Secretary in absence of Town Clerk).

### **1. Appointment of Chairman**

It was agreed for Cllr Sarah Billett to chair the meeting.

### **2. Apologies**

Apologies were received from:

Town Cllrs J Byng, A Coleman, R Coleman, L Davies, C Edginton-White, P Harrison,  
D Morehead, R Stanczyszyn and  
Town Clerk Sharon Hudson

### **3. Minutes**

The "minutes of the AGM held on 21<sup>st</sup> November 2017" that were found on file, were noted as being those of the AGM held on 29<sup>th</sup> November 2016.

The Annual Report 2017 had been issued to members along with the notes of a meeting held 10/08/2017, but no further record other than the agenda for 21/11/2017 was available and no meeting of the Trust had been held in 2018.

### **4. To note financial position and agree to submit annual return to Charity Commission**

Accounts for the period 1<sup>st</sup> September 2016 to 31<sup>st</sup> August 2017 were noted. The overall (credit) balance held with HSBC at 31<sup>st</sup> August 2017 was £2245.19. No accounts record had been prepared since that date but it was noted the Town Council had paid for insurance cover in October 2018 (£196), a wayleave cheque had been received in January 2019 of £63.31 (not yet banked) and upon closure of the account HSBC bank had issued a cheque that had not been banked, the re-issued cheque received in the BTC office in May 2019 totals £2052.41 (see item 5 below).

The Charity Commission return would include amendment to named trustees.

### **5. To agree to open a new bank account**

The Trust's bank account had been closed by the bank and all monies forwarded to the Trustees via a cheque. The Town Clerk at that time was in the process of setting up a new bank account but due to illness and his eventual resignation the process was not completed. The cheque had 'timed-out' and the bank was asked to re-issue. Members agreed to open a new bank account with the Co-op, using the funds from the closed HSBC account.

## **6. Appointment of Independent Auditor**

Members discussed appointing an independent auditor in due course.

## **7. To discuss responsibilities for ongoing maintenance**

The Community Payback Scheme is scheduled to visit every three weeks to carry out basic maintenance of hedge trimming and grass cutting.

Late last year the Police had requested a cut-back of the shrubs and bushes next to Shaw Hedge Road to reduce anti-social behaviour.

The meeting adjourned to tour the Millennium Green.

It was noted:

- The hedging and trees alongside Shaw Hedge Road should be thinned and reduced in height. The police had asked for this to be done last year and some trimming had since been carried out but the hedging still provides a barrier between the road and the park.
- The area would be more welcoming if opened up, to invite people to walk through.
- The railings are forbidding.
- There is a No Dogs sign on the gate (but evidence of dogs having been in the park)
- There was no reason for children to walk regularly through the park now that the local school had been relocated away from Shaw Hedge Road.
- Could the land be used for allotments?
- A local resident had suggested it be used for car parking due to the lack of parking facilities locally.
- A survey could be undertaken of local people to find out how the park is perceived locally and what it could be used for in the future. Sources of support may be via Wyre Community Land Trust or the Ruskin Society.
- Could wider community use be encouraged? Eg national group Incredible Edible.

Cllr S Billett could produce a survey based on residents' perceptions of what it is used for now and what they would like it to be used for in the future. The survey could be undertaken via social media and the various Facebook pages with a message to be prepared by Cllr S Billett in The Bridge asking for comments.

## **8. To agree dates of the next Annual General Meeting and future meetings of trustees.**

The next meeting of the Trust will be held on Wednesday 13<sup>th</sup> November 2019 at 6.30pm.

## **Close of Meeting**

The Chair thanked all those for attending and the meeting was closed at 8pm.