



## **PUBLIC NOTICE OF MEETING AND SUMMONS TO FINANCE COMMITTEE MEMBERS**

The meeting of the **Finance Committee** will be held at **Guildhall, Load Street, Bewdley**  
**Wednesday, 16 February 2022 at 5.30pm or at the close of the Planning**  
**Committee if later.**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under agenda item F-41 below. Members of the public are permitted three minutes to speak and may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

### **AGENDA**

- F-38 To receive and note any Council Member's apology for absence**
- F-39 Declarations of Interest: Councillors are reminded:-**
- (i) To keep their Register of Interests updated.
  - (ii) To declare any Disclosable Pecuniary Interests on agenda items and their nature.
  - (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) on agenda items and their nature.
- Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct para 12 (4) (b) must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence
- F-40 Dispensations**
- To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to stay in the meeting, speak and/or vote on matters for which they have declared an interest in keeping with s33 of the Localism Act 2011 and the Council's adopted Standing Orders and Code of Conduct.
- F-41 Public Question Time**
- F-42 To approve schedule of payments as detailed on page 2.**
- F-43 To note the current financial position – Please see January bank reconciliation. Page 2 .**
- F-44 To note the comparison of budget to actual income and expenditure as at 31 January 2022. Pages 3 and 4.**
- F-45 Grant Applications received.** Members are asked to consider five grant applications as detailed on pages 5 - 51.
- F-46 Date of Next Meeting – Combined Finance and Facilities Committee Meeting 16 March 2022**

Committee members: (13)

Cllr S Billett	(Wrib)	Cllr J Byng	(Wrib)
Cllr A Coleman	(East)	Cllr R Coleman	(West)
Cllr L Davies	(Wrib)	Cllr C Edginton White	(West)
Cllr P Gittins MBE	(East)	Cllr P Harrison	(Wrib)
Cllr H Lacy	(East)	Cllr I Latimer	(West)
Cllr D Morehead	(Wrib)	Cllr E Seldon	(West)
Cllr R Stanczszyn	(East)		



6 Load Street,  
Bewdley, DY12 2AE

Tracy Bodley, Town Clerk  
10 February 2022

Agenda Item F-42 Schedule of Accounts for approval

<b>Agenda Item: F-42 To Approve Schedule of Payments</b>					
Voucher	Code	Description	Net	VAT	Total
337	VAS Signs	VAS Signs	6,035.00	1,207.00	7,242.00
338	Town Clerk Office Refurbishment	IT Equipment	3,821.00	764.20	4,585.20
339	Town Clerk Office Refurbishment	Credit note	-4.80	-0.96	-5.76
340	Mayor's Chain Maintenance	Velvet backing to Mayoral Chain	237.86	47.57	285.43
334	Garage Rent - rear 14 Load St	Garage Rent	250.00	0.00	250.00
336	Mayor's Expenses	Charity Event - Sue Bish Bash	8.00	0.00	8.00
341	Guildhall Lease Hire	Guildhall Rent	55.00	0.00	55.00

Agenda Item F-43 January Bank Reconciliation

<b>Bank Reconciliation at 31/01/2022</b>			
	Cash in Hand 01/04/2021		155,356.59
	<b>ADD</b> Receipts 01/04/2021 - 31/01/2022		225,746.77
			381,103.36
	<b>SUBTRACT</b> Payments 01/04/2021 - 31/01/2022		152,928.53
<b>A</b>	<b>Cash in Hand 31/01/2022</b> (per Cash Book)		<b>228,174.83</b>
	Cash in hand per Bank Statements		
	Petty Cash 31/01/2022	184.57	
	Together Group 31/01/2022	150.00	
	Scottish Widows 31/01/2022	30,870.63	
	Cambridge Building Society 31/01/2022	30,000.00	
	Unity Trust Savings Account 31/01/2022	10,653.58	
	Unity Trust Current Account 31/01/2022	156,676.65	
			<b>228,535.43</b>
	Less unrepresented payments		360.60
			228,174.83
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>228,174.83</b>
	<b>A = B Checks out OK</b>		