



BEWDLEY
Town Council

**PUBLIC NOTICE OF MEETING
SUMMONS TO STAFFING COMMITTEE MEMBERS**

The meeting of the **Staffing Committee** will be held on **Friday 11 November 2022, at 11.15am** at **Guildhall, Load Street, Bewdley**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting, there will be no opportunity for members of the public to speak at this meeting.

AGENDA

- S2122/488 To receive and note any Council Member's apology for absence**
- S2122/489 Declarations of Interest: Councillors are reminded:-**
(i) To keep their Register of Interests updated.
(ii) To declare any Disclosable Pecuniary Interests on agenda items and their nature.
(iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) on agenda items and their nature.
- S2122/490 Dispensations**
To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to stay in the meeting, speak and/or vote on matters for which they have declared an interest in keeping with s33 of the Localism Act 2011 and the Council's adopted Standing Orders and Code of Conduct.
- S2122/491 To Appoint Substitute Members –** To receive the name of any Councillor who is to act as a substitute, together with the name of the Councillor for whom they are acting.
- S2122/492 To Approve the Previous Minutes**
To approve adoption of the minutes of the Staffing Committee held on 6 October 2022, previously circulated but also attached.
- S2122/493** In accordance with the **Public Bodies (Admission to Meetings) Act 1960, s1(2)**, there will be a resolution that the public and the press be excluded from the meeting to allow for discussion of confidential matters relating to any of staff, legal matters or contractual arrangements, the publication of which would be prejudicial to the public interest.
- S2122/494 Staffing**
i) To consider applications received for the post of Administrative Assistant.
ii) To select candidates for interview for the post of Administrative Assistant.
iii) To consider applications received for the post of Deputy Town Clerk.
iv) To select candidates for interview for the post of Deputy Town Clerk.
v) To discuss process following review of candidates.

S2122/495 Date of Next Meeting

Committee members: (5)
Cllr E Bourne, (West)
Cllr S Billett (Wrib)
Cllr C Edginton White (West)
Cllr P Harrison, (Wrib)
Cllr H Lacy (East)



Tracy Bodley, Town Clerk
7 November 2022