



**PUBLIC NOTICE OF MEETING AND
SUMMONS TO ALL MEMBERS OF BEWDLEY TOWN COUNCIL**

The **MEETING** of the Town Council will be held in the **Wyre Room, St George's Hall, Load Street, DY12 2EQ**, on **Monday 9 January 2023 at 7pm**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time as listed under **agenda item 9790** below. Members of the public are permitted three minutes to speak and may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time. Members of the public wishing to address the council should send their questions or reports to the Town Clerk no later than 1pm on the day of the meeting.

AGENDA

9787 TO RECEIVE AND NOTE ANY COUNCIL MEMBER'S APOLOGY FOR ABSENCE

9788 DECLARATIONS OF INTEREST:

Councillors are reminded:-

- i) To keep their Register of Interests updated.
- ii) To declare any Disclosable Pecuniary Interests in agenda items and their nature.
- iii) To declare any Other Disclosable Interests agenda items and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct para 12 (4) (b) must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

9789 DISPENSATIONS

To consider and vote upon any member's written requests received before the meeting for dispensation to stay in the meeting, speak and/or vote on matters for which the member has made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and the Council's Standing Orders and Code of Conduct.

9790 OPEN SESSION – TO HEAR FROM

- i) Members of the public
- ii) The representative members of the principal authorities;
 - a) Worcestershire County Councillors
 - b) Wyre Forest District Councillors
- iii) Representatives of support services, e.g., Parish Footpath Warden, Tree Warden, Police Community Support Officers, are invited to present their reports.
- iv) Representatives of Bewdley High School

9791 TO ADOPT PREVIOUS MINUTES

To approve adoption of the minutes of the meeting of the Town Council held on 12 December 2022, previously circulated but also attached.

9792 FINANCE

- i) To approve the current schedule of accounts including invoices to be paid and invoices paid as a matter of urgency. Page 3.

- ii) To receive budget recommendations for 2023/2024, see attached Pages 4 – 7 and pages 8 – 12 recommended budget with accompanying notes.
- iii) To approve the precept for 2023/2024 of £276,622 (Band D impact of £75.46 pa) Calculations have established that for a band D property the difference from the previous year amounts to an annual increase of £18.79, a monthly increase of £1.57 and a weekly increase of 36p.
- iv) Cyber Security Insurance Renewal Quotation – The Council’s Cyber Security insurance is due for renewal on 10 January 2023. The quotation remains the same as the previous year at £319.20 and covers liability of defence cost, claims, losses, business interruption and cyber-attacks. Members are asked to approve the renewal accordingly.
- v) Christmas Illuminations Timeclocks – Recommendations from the budget working group held on Tuesday 29 November were to move the Christmas Lights switch on date back one week to the first Saturday in December and to switch off the lights on 2nd January enabling 24/7 illumination with a shorter time period to save on energy costs and therefore not enter into a project of fitting timeclocks costing around £4,500. Members are asked to approve this recommendation and remove the budget line from the 2023/2024 Capital Budget.

9793 COMMITTEE MINUTES AND GROUP REPORTS

To receive minutes from Council committees and groups held since the last Council meeting and consider recommendations for resolution as reported below:

- i) Neighbourhood Planning Group - To receive the meeting notes of the meeting held on 13 December 2022, attached.

9794 POLICIES TO REVIEW

- i) Reserves and Virement Policy – Following the completion of budget setting for FY23/24 and approval of precept request, review of the Reserves Policy for FY23/24 is required. Page 13 – 15.
- ii) Memorial Bench Tariff – Following obtaining costs for the supply of bench seating with arms including a memorial plaque from the current contractor it is proposed that the tariff remains the same. Allowing for a small increase for supply and installation the tariff price covers these costs and therefore council budget remains unaffected. Approval is granted for the display of the 2022 – 2023 tariff. Page 16.

9795 TOWN CLERKS REPORT – No report to update the council on.

9796 MAYOR’S DIARY AND FUTURE EVENTS

- i) To receive an update on the Mayor’s diary and past events

DATE	EVENT
25/01/2023	Civic Society Committee Meeting
26/01/2023	Worcestershire CALC Executive Committee Meeting
21/03/2023	Civic Society Committee Meeting

- ii) Bewdley Mayor Events

DATE	EVENT
03/02/2023	Quiz Night
18/03/2023	Mayor’s Ball

- iii) Town/Civic Events

DATE	EVENT
07/03/2023	Annual Town Meeting

9797 TRAINING OPPORTUNITIES

Training courses through Worcs CALC can now be viewed through their website www.worcscalc.org.uk Councillors can register directly for online sessions or Worcs CALC can deliver specific training to the council as a whole. Should members wish to attend please contact the office.

9898 DATE AND TIME OF NEXT ORDINARY MEETING –

The next Town Council Meeting will be held on Monday 13 February 2023, 7pm, in Wyre Room, St George's Hall.

Council members:

Cllr S Billett	(Wrib)	Cllr E Bourne	(West)
Cllr J Byng	(Wrib)	Cllr A Coleman,	(East)
Cllr R Coleman,	(West)	Cllr C Edginton White	(West)
Cllr P Gittins MBE	(East)	Cllr P Harrison	(Wrib)
Cllr D Killingworth	(Wrib)	Cllr H Lacy	(East)
Cllr I Latimer	(West)	Cllr D Morehead	(Wrib)
Cllr R Stanczyszyn	(East)		



Tracy Bodley, Town Clerk
4 January 2023

Agenda Item: 9792 Finance

i) To approve the schedule of payments up to 9 January 2023

Voucher	Code	Payment Method	Description	Net	VAT	Total
438	Software & Support	DD	Software & support	67.35	13.47	80.82
439	Maintenance & Office Cleaning	BACS	Office Cleaning	112.00	22.40	134.40
441	Mayor's Expenses	BACS	Mayor's expenses	40.00	0.00	40.00
442	Utilities - Water & Electricity	DD	Toilets Electric	210.48	10.52	221.00
443	Broadband & Landline	DD	landline	40.00	8.00	48.00
444	Broadband & Landline	DD	Broadband	37.50	7.50	45.00
445	Lengthsman	BACS	Lengthsman	40.35	0.00	40.35
446	Mayor's Expenses	BACS	Mayor's Christmas Cards	126.00	25.20	151.20
447	Staff Costs	BACS	Flowers Anita	16.67	3.33	20.00
448	Defibrillator	BACS	Consumable Replacement Cover	150.00	0.00	150.00
449	Annual Play Equipment Checks	BACS	Playground Inspection RNP	100.00	20.00	120.00
449	Annual Safety Checks	BACS	Playground Inspection Wyre Hill	100.00	20.00	120.00
450	Office Energy & Utilities	DD	Electric Office	436.76	87.35	524.11
451	Consumables	BACS	Load St Toilet Consumables	204.33	40.87	245.20
452	Play Equipment Maintenance/Repair	BACS	Bridge Replacement	1,252.00	250.40	1,502.40
456	Christmas Illuminations Event	Petty Cash	Christmas Postbox	20.82	4.17	24.99