

	2023/2024
	Approved Budget
Staff/Training/Allowances	
Staff costs	130,000
WFDC Payroll Admin Charge	790
Staff Overtime Budget	2500
Expenses	500
Councillor Allowances - travel and parking	100
	1000
Training- Staff	
Training- Councillors	300
Mayor's Expenses	3000
Total Staff/Training/Allowances	138190
Administration	
Advertising & Official notices	600
Audit Fees	1100
Legal Fees	5000
Photocopier	600
Postage	400
Software & Support	6500
Stationery	1200
Subscriptions & Licences	5350
Bank Charges	300
Meeting Room Hire	400
Guildhall Lease Hire	660
Election Costs	11000
Website	420
Total Administration	33530
Office Running Cost	
Insurance & Valuations	5000
Broadband & Landline	1000
Office Energy & Utilities	4000
Intruder Alarm	400
Maintenance (office cleaning and maintenance etc)	3000
Refreshments	200
Total Office Running Cost	13600
Garage Rent- rear 14 Load St	
Garage Rent- rear 14 Load St	4500
Service Charge & Business rates - Garage	2900
Total Garage Rent	7400
Town Environs / Highways	
Bus Shelters cleaning & maintenance	1500
General Maintenance work outside the Lengthsman Scheme	1000
VAS sign maintenance	200
Lifebuoy Maintenance	0
Bench Maintenance	2500

Signs & Notice Boards	150
Street Poles, Tubs & Baskets	2600
Town Clock Maintenance and running costs	150
War Memorials (cleaning and lighting)	500
Lengthsman	3329
Total Town Environs / Highways	11929
Load Street Toilets	
Load Street Toilets-Consumables	1500
Waste Hygiene Contract	900
Energy	3500
Water	2200
General Maintenance	4000
Toilet Cleaner holiday cover	1200
Total Toilets	13300
Riverside North Park	
Grounds Maintenance Contract	9500
Waste Collection Contract	600
Annual Tree Inspection	0
Tree Maintenance	4500
Annual Play Equipment Checks	150
Play Equipment Maintenance/Repair	1000
General Maintenance to include graffiti removal	1500
Total Riverside North Park	17250
Millennium Green	
Millennium Green Maintenance Grant	500
Total Millennium Green	500
Wyre Hill Play Area	
Annual Safety Checks	150
Play Equipment Maintenance/Repair	1500
Play Area Maintenance	1800
Total Wyre Hill Play Area	3450
Civic	
Badges & Shields	800
Civic Award	250
Civic Ceremonies	1000
Hats & Robes Maintenance	500
Mayor's Chain Maintenance	0
Mayoral Roll	250
Total Civic	2800
Community	
Neighbourhood Plan	1000
Grants/Donations	7500
Total Community	8500
Capital Expenditure	
Notice Boards & Town Signs	0
Hats & Robes	0
Lifebuys	250
Play Equipment replacement	0
Bench replacement	0
Street Poles, baskets & tubs	0

Town Council Office Refurbishment	6000
Office Equipment	1500
VAS Signs	0
Wyre Hill Play Area Equipment	0
Cllr IT Equipment Replacement	4000
Total Capital Expenditure	11750
Town Events / Projects	
New Years Eve Fireworks	0
Christmas Event	5000
Christmas Lights Contract	14702
Feasibility Study Future Projects	1000
Remembrance Sunday	2800
Kings Coronation	3000
Total Town Events	26502
Other Costs	
NIL	
Total Other Costs	
TOTAL EXPENDITURE	288,701

<u>Income</u>	23/24
Calculated Income Required	281,522
Christmas Event Income	0
Interest Received	1,500
Lengthsman Scheme	3,329
Localism income	0
Markets	1,500
Noticeboard income	350
Field Hire - RNP	500
Total other Income	7179